

GUEST INFORMATION MARYLEBONE HALL



UNIVERSITY OF
HEART
OF LONDON
WESTMINSTER

WELCOME

MARYLEBONE HALL
35 MARYLEBONE ROAD
LONDON NW1 5LS
UK
T: +44 (0)20 7911 5071

Thank you for choosing Marylebone Hall. This brochure contains information about your accommodation and the Marylebone area, where there is plenty to see, do and enjoy. If you are new to London, we have included some useful advice about getting around the capital. If you need any help or information during your stay, please visit Reception.

With best wishes from the
Summer Accommodation Team



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ABOUT MARYLEBONE HALL

Marylebone Hall is a modern, 21 storey building attached to the University of Westminster's Marylebone Road site. It is opposite Madame Tussaud's and the Planetarium, two of the biggest tourist attractions in London, and is within walking distance of the city's West End, famous for its theatres, restaurants, shopping and nightlife. For more about the local area, turn to page 6.

DURING YOUR STAY

Checking-in

Your room will be available from 2pm on the afternoon of your arrival. Please check in at Reception on the ground floor, where you will be given your room key, a map and details about the facilities.

Reception

Reception is on the ground floor and open 24 hours.

T: +44 (0)20 7911 5017

DURING YOUR STAY

Receiving mail

If you are expecting to receive mail during your stay, you should give the following address:

Your name
Marylebone Hall
University of Westminster
35 Marylebone Road
London NW1 5LS
UK

Security

We make every effort to ensure that Marylebone Hall is secure. For your own safety, please keep your room and kitchen locked at all times when unoccupied and don't leave valuables lying around. We cannot accept responsibility for loss of or damage to personal belongings. Small safes are provided in each room for your personal items.

In case of fire

If the fire alarm sounds, please leave the building immediately, using the nearest stairs. Do not stop to collect your personal belongings. Do not use the lifts. Please go to your designated assembly point on Marylebone Road, in front of St Marylebone Parish Church.

Emergencies

Please call Reception for assistance on +44 (0)20 7911 5071

Local hospital

St. Mary's NHS Trust,
Praed Street, London W2 1NY
T: +44 (0)20 7886 6666

Local doctor

Baker Street Medical Centre,
Unit 53, 55 Baker St, London W1U 8EW
T: +44 (0)20 7224 4904

Guests with disabilities

If you need special assistance during your stay with us, or you would have difficulty evacuating the building in an emergency, let Reception know when checking in.

Visitors

You may invite guests to Marylebone Hall, but please make sure they do not cause a disturbance to other residents. We ask that all visitors sign in at the Reception and leave the building by 11pm.

Noise

Please keep the level of noise to a minimum at all times and especially after 11pm. The University reserves the right to remove any guest creating unreasonable noise or disturbance. No refunds will be made.

Electricity

50Hz AC sockets are fitted in all rooms, running on 240 Volts. American and three-pin round plugs cannot be used without an adapter. A limited number of adapters are available at Reception.

Use of equipment

It is prohibited to use large electrical appliances, such as electric heaters, fridges, and microwave ovens (other than those provided).

Smoking and candles

Smoking and the use of candles are prohibited.

Full terms and conditions

For full details, please look at the 'terms and conditions' on your booking contract. If you have lost your contract, please ask Reception for a copy.

SERVICES AND FACILITIES

Cleaning

Your room will be cleaned every day (the bin will be emptied, towel changed and bathroom cleaned and replenished with toilet tissue) and your bed linen changed once a week. Please help to keep Marylebone Hall clean and tidy after cooking.

Additional bedding

Please ask at Reception. Our staff will be happy to help.

Common room

There is a common room on the ground floor with a television, a pool table and a video games console for your use and enjoyment.

Messages

Reception will take urgent incoming messages (on +44 (0)20 911 5071) and place them on a notice board or in the mailbox for your room. We are unable to locate guests for incoming calls.



Loan of equipment

A limited number of hair dryers are available from Reception.

Launderette

There is a coin-operated launderette in the basement of the building. Detergent and other laundry products can be purchased from local shops.

Kitchens

There are cooking utensils, cutlery and crockery in every kitchen for your use. Please wash up and return items when you have finished using them.

Refectory

The refectory serves a selection of hot and cold food, beverages and snacks. It is open from 8am to 4pm, Monday to Friday.

ON DEPARTURE

Checking-out time

Please vacate your room by 10am on the morning of your departure to avoid incurring an additional charge.

Returning your key

You should return your room key to Reception on departure. There is a charge of £30 for missing keys.

Left luggage

We are unable to store luggage. You will, however, find left luggage facilities at all mainline train stations.

INTRODUCING MARYLEBONE

The district of Marylebone is named from St Mary's, the local church now known as St Marylebone Parish Church, which was built on the banks of a small stream or 'bourne' called the Ty bourne. The church and the surrounding area later became known as St Mary le bourne and, over time, as Marylebone. Many of the roads around Marylebone Hall were traditionally residential areas, with imposing Georgian terraces and squares, often named after the wealthy families who once lived there.

Exploring

The wide open spaces, sports pitches and boating lake at Regent's Park are a five-minute walk from Marylebone Hall, while at the northern end of the Park is London Zoo, which has an international reputation for conservation. The Hall is ideally situated to explore this vibrant capital city, with Buckingham Palace, Covent Garden, the Houses of Parliament, the London Eye, the River Thames, and the Tower of London all within easy reach by bus or London Underground.

Shopping

Just a few minutes walk from Marylebone Hall are Oxford Street, Regent Street and Bond Street, forming one of the world's most famous shopping districts. Alongside specialist shops selling everything from fashion and fine art to furniture and jewellery, there are well known department stores such as Selfridges and Liberty's.

Alternatively, away from the hustle and bustle is neighbouring Marylebone Village, which offers a much more leisurely shopping experience with its unique blend of boutiques, artisan patisseries, art galleries, delis and bookshops.

Culture

The Royal Academy of Music is just a short stroll along Marylebone Road, and offers exhibitions and daily lunchtime and evening concerts – many of them free – performed by students and visiting soloists. The Wallace Collection, one of Europe's finest collections of paintings, furniture, porcelain and armour is also close by, while the National Portrait Gallery, Natural History Museum, Science Museum, Tate and Tate Modern and the V&A are all within easy reach.

LOCAL BANKS, SUPERMARKETS AND RESTAURANTS

Banks

Barclays 9 Portman Square, London W1H 6EU

HSBC 186 Baker Street, London NW1 5R

NatWest Berkeley Square House, Berkeley Square, London W1J 6BU

Supermarkets

Tesco Express 110-112 Baker Street, London W1U 6TP

Marks & Spencer Simply Food Marylebone Railway Station, Lisson Grove, London NW1 6JR

Waitrose 98-101 Marylebone High Street, London W1U 4SD

Restaurants, bars and cafés

There are a number of restaurants, pubs, bars and cafés in the area offering local and international cuisine.

GETTING AROUND MARYLEBONE AND LONDON

London's famous red buses are one of the best-known sights of the capital, and can be used to travel over most parts of the city. It is a slower alternative to the London Underground network, but has more regular stops and more interesting views. The buses from Baker Street include the 13, 274, 74, 82 and 2 which all go towards Oxford Street. Buses from Marylebone Road include the 18 and 27, which go between Paddington and Euston stations. The night buses include the N13, N18 and N139, which will bring you back home from the city centre at any time of the night.

London Underground, known as the Tube, covers the whole city and is one of the most comprehensive subway systems in the world. It is easy to use and is usually the quickest way to travel. The closest Tube station to Marylebone Hall is Baker Street, which is served by the Bakerloo, Jubilee, Metropolitan, Circle, and Hammersmith and City Lines, all of which offer excellent links across London.

Travel cards are the most economical way of getting around the city. They can be used on the Tube, buses and some trains, and will allow you to travel an unlimited number of times within your chosen zones daily, weekly or monthly. For further information on public transport, visit the Transport for London website at tfl.gov.uk

You can hire a car, but for travelling into and around London, we recommend the Tube, buses or black cabs. The main car hire companies include Avis (087 0606 0100), Budget (084 4581 2233), and Hertz (087 0599 6699).

Black cabs are licensed and can be hailed from the roadside when the 'For hire' light is on. Minicabs are also available, but are not recommended. For your own safety, never use an unlicensed minicab or taxi service.

For further information on public transport, visit the Transport for London website at tfl.gov.uk

VISITING OTHER PARTS OF THE UK AND EUROPE

London is at the centre of transport links to other parts of the UK and to Europe, and all the main London railway stations are within easy reach of Marylebone Hall. The Eurostar terminal at St Pancras means that Paris and Brussels are just a couple of hours away.

If you are flying, the Heathrow, Gatwick and Stansted Express trains will take you to London's major airports. The 757 Express coach runs Luton Airport, while a shuttle bus service runs to City Airport. There is also an Airbus service throughout the day from the centre of London to Heathrow and Stansted. No booking is required.

Coach services run from Victoria Coach Station, for further information call +44 (0)20 7730 3466 or the coach operator, National Express, on +44 (0)8705 808080).

Summer Accommodation
University of Westminster
Cavendish House
101 New Cavendish Street
London W1W 6XH
UK

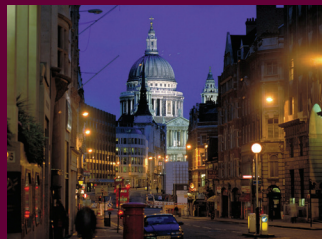
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ALEXANDER FLEMING HALL, THE CITY



HARROW HALL, HARROW-ON-THE-HILL



INTERNATIONAL HOUSE, SOUTHBANK



MARYLEBONE HALL, BAKER STREET



WIGRAM HOUSE, WESTMINSTER